

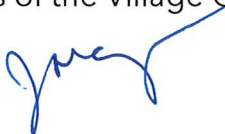
BAL HARBOUR

- V I L L A G E -

OFFICE OF THE VILLAGE MANAGER

LETTER TO COUNCIL

NO. 146-2018

To: Mayor Gabriel Groisman and Members of the Village Council
From: Jorge M. Gonzalez, Village Manager 
Date: September 7, 2018
Subject: **Village Water Service Meter Replacement Project Initiation**

The purpose of this Letter to Council (LTC) is to transmit to you information regarding the planned Village water meter replacement project.

As you are aware, on July 17, 2018, the Village Council adopted Resolution No. 2018-1163 approving the purchase of four hundred seventy eight (478) replacement Village water meters for those meters identified as having reached or surpassed their useful life. The meter replacement will commence on September 17, 2018, with work continuing for approximately four (4) months. The project will proceed using a zonal methodology within six (6) identified sectors. The project will replace the water service meters initially in zone one (1) and continue sequentially until project completion.

During this process, notice to residents will be provided via door hangers no earlier than 3 days before the water meter(s) will be replaced. A sample of the Door Hanger is attached for your review. Additionally, the Village Website will provide this information as well as the electronic WENS and E-Mail Blast systems.

Village staff with contracted labor wearing identifying shirts will perform the work. When work begins at individual properties, staff will attempt to speak to homeowners and property managers to answer any questions or address concerns. During the meter replacement process, water service will be temporarily interrupted while the connections are completed for one (1) hour or less.

This work will be scheduled Monday through Friday between the hours of 8:30 am to 4:00 pm in order to limit any inconvenience to our residents. A project map is attached to this letter which provides the dates in which the work will take place in the corresponding zones. The timelines provided are estimated and may vary based on site conflicts and weather conditions (See Attached).

Parks and Public Spaces Operations Staff will be available to answer questions regarding

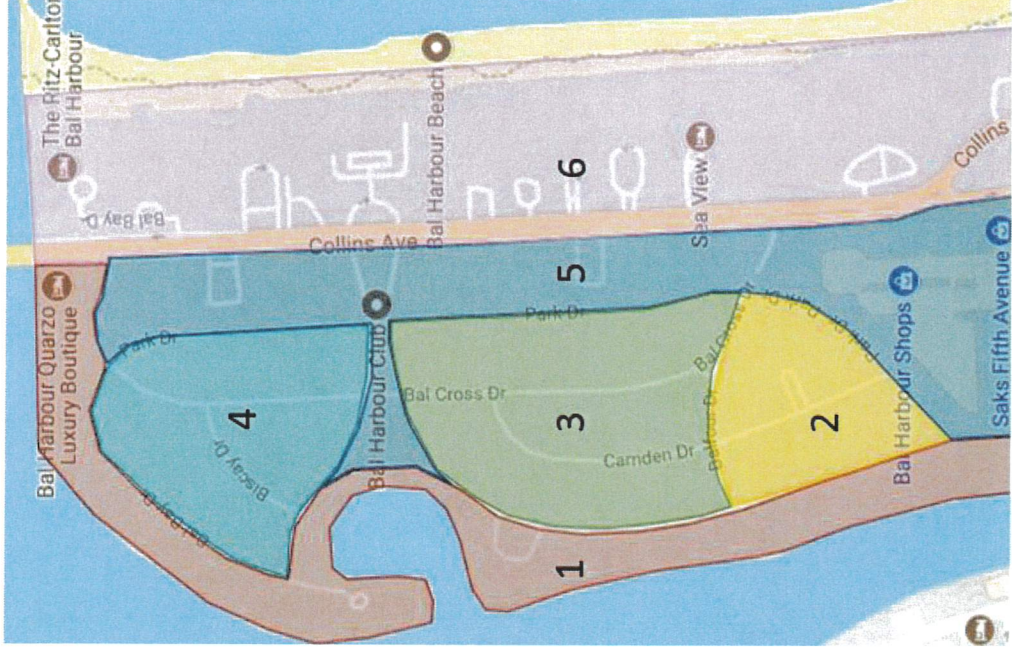
this project and they will work with Code Enforcement to address observed meter obstructions from landscaping, fencing, patios or other conflicts as needed.

If you have, any questions please feel free to contact John Oldenburg directly.

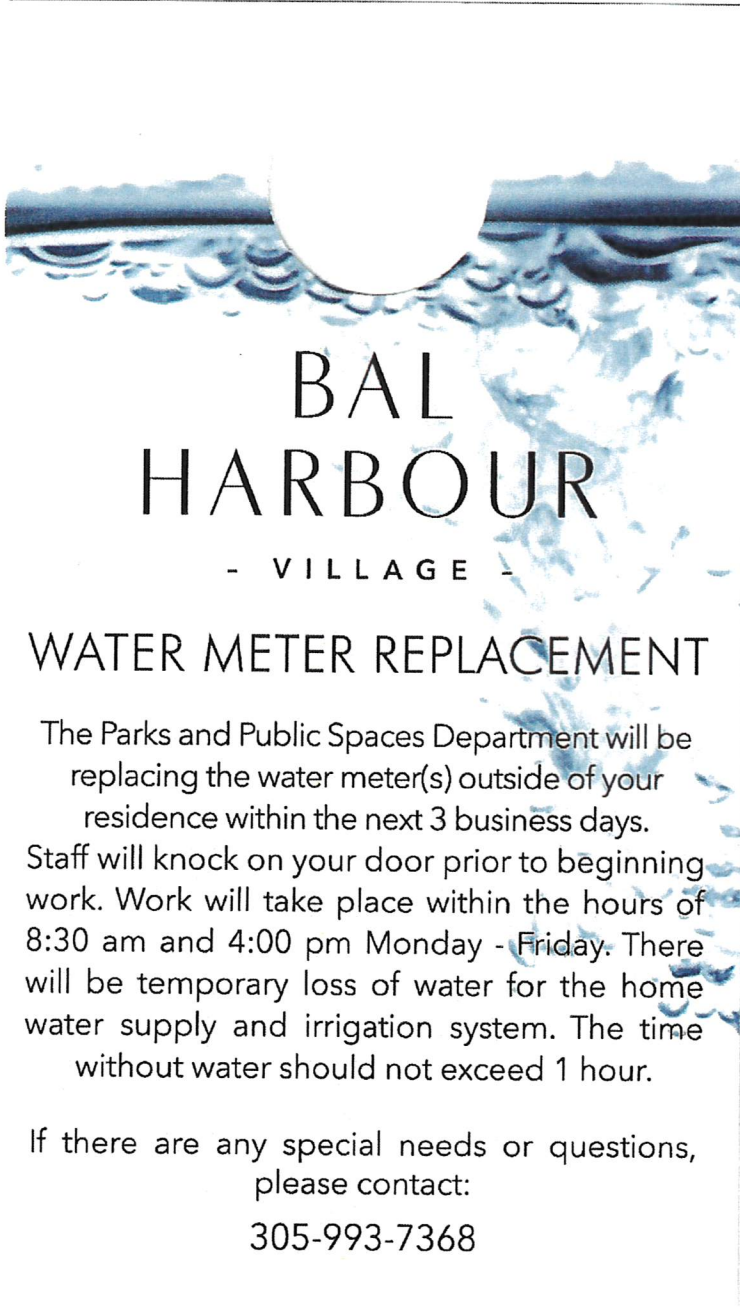
JMG/JAO

Water Meter Replacement Map by Zone

- Zone 1 - Waterfront homes - From Sep. 17 - Oct. 12
- Zone 2 - Interior homes (south) From Oct. 15 - Nov. 2
- Zone 3 - Interior homes (mid) From Nov. 5 - Dec. 7
- Zone 4 - Interior homes (north) From Dec. 10 - Jan. 4
- Zone 5 - Multi-Family and Village irrigation. From Jan 7. - Jan. 25
- Zone 6 - Oceanfront condominiums and hotels. Jan. 28 - Feb. 22



Sample Project Door Hanger



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WATER METER REPLACEMENT

The Parks and Public Spaces Department will be replacing the water meter(s) outside of your residence within the next 3 business days. Staff will knock on your door prior to beginning work. Work will take place within the hours of 8:30 am and 4:00 pm Monday - Friday. There will be temporary loss of water for the home water supply and irrigation system. The time without water should not exceed 1 hour.

If there are any special needs or questions, please contact:
305-993-7368