

SPACE RENTAL APPLICATION

Completed application to be brought to:

Bal Harbour Village
Parks and Recreation Division
655 96 Street
Bal Harbour Village, FL 33154

Email: Parks@balharbourfl.gov
Phone: 305-993-7363
Fax: 305-866-8763

PLEASE PRINT	
All payments are payable to Bal Harbour Village	
Date of Rental	
Estimated Guest #	
Resident Name	
Address	
City, State, Zip	
Resident Phone	Resident Cell:
Resident Email	
2ND Contact Name	
2nd Contact Phone	
2ND Email	

RENTAL FEES - sales tax included in all fees

* Total of (6) six hours for rental, includes setup and breakdown/clean time

Security Deposit \$214

Space fee per area: \$133.75. **Select area/s for rental:** Gazebo Basketball Court

Park & Recreation Staff Use Only:
 Set-up time scheduled? _____
 Breakdown & Clean up completed by: _____
 Verified by (staff name) _____

OTHER RENTAL ITEMS

- \$1.07 Black folding chairs: Quantity _____
- \$5.35 Table (6ft rectangular only): Quantity _____
- \$33.17 Additional Hour: for (check) hour/s for: Setup Clean-up Time

PARK ATTANDANT SERVICE

\$26.75 per hour per staff. Village employees are not authorize to handle vendors equipment

- Set-up assistance for renter- Needed for _____Hours
- Assist renter with during event- Needed for _____ Hours
- Assist renter with breakdown and/or clean-up_____ Hours

SECTION 1: "AS WAS" CONDITION

	<u>Date</u>	<u>Renter Initials</u>	<u>Requirements</u>
1			The renter agrees to return the event site to the Village in a "as was" condition. Renter shall be responsible for repair or cost of repairs for damages to the event site caused by the guest, vendors and/or its subcontractors before and during the party/event, and until fully vacated (including, but not limited to, turf and vegetation, facilities, irrigation, electrical, and water.

SECTION 2: PROHIBITED ITEMS, ACTIVITIES

	<u>Date</u>	<u>Renter Initials</u>	<u>Requirements</u>
2			<p>Private rentals, the renter will be responsible for providing modifications, accommodations, and auxiliary aids and/or services that may be requested by or necessary for its guests/invited attendees.</p> <p>Firearms, toy guns, concealed weapons, or ignite fireworks inside the park</p> <p>Alcoholic beverages</p> <p>Smoking</p> <p>Gambling</p> <p>Glass containers</p> <p>Barbeques or hibachis or any open flame producing cooking devices</p> <p>Pets except service animals</p> <p>Erection of tents/ shade shelters</p> <p>Rock climbing walls</p> <p>Oversize bounce houses, water slides up to 30 feet in height (except during Village produced Special Events) or as authorized by the Parks and Public Spaces Director.</p> <p>Booths, tables or stands for the sale or distribution of any article whatever, or attempt to sell any articles, on or about such facilities and grounds at any time</p> <p>Loudspeakers, boom boxes, amplifiers, bullhorns, radio or other means of sound amplification</p> <p>Active ball games in the park or playground area except in areas set aside for such activities</p> <p>Wading pools or water balloons</p> <p>Kiddie Rides - limit 3 per event, defined as an amusement ride designed primarily for use by patrons up to 12 years of age (Reference: Section 616.242, Florida Statutes, as may be amended from time to time).</p> <p>NO WATER APPARATUS OF ANY KIND PERMITTED. NO MECHANICAL RIDES OF ANY KIND PERMITTED. NO CONTACT SPORTS OR CONTACT APPARATUS PERMITTED. Other apparatus may be prohibited at the discretion of the Division</p>

SECTION 3: SOUND LEVELS

	<u>Date</u>	<u>Renter Initials</u>	<u>Requirements</u>
3.			<p>All noise, music, and sounds must be kept to an acceptable level that does not jeopardize the public's health, welfare or safety, or degrade the quality of life of park users and the community.</p> <p>An acceptable level of noise, music, and sound will be determined by the Division Director or designee.</p>

SECTION 4: NOTIFICATIONS, PARK ACCESS , CANCELLATION OR RESCHEDULE OF EVENT

	<u>Date</u>	<u>Renter Initials</u>	<u>Requirements</u>
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4.A			Application must be returned to the recreation center during hours of business; Monday-Friday 9:00 AM and 4:00PM. Event date availability is on "first come, first serve" base. Receiving this application is not a guarantee of acceptance for rental. All required payments and/or documents must be included with your application. Cancellation due to inclement weather ONLY (must cancel within two hours prior to the start of the rental). In the event of cancellation due to lighting warning and the Park must close. Refunds will be provided for the unused time and service minus any clean-up time required.
4.B			Cancellation must be requested 5 business days in advance to receive a full refund, minus \$25 administrative refund fee. No refunds thereafter.

SECTION 5: VENDORS AND SUBCONTRACTING

	<u>Date</u>	<u>Renter Initials</u>	<u>Requirements</u>
5.A			Subcontracting permitted only to current vendor listed on this application. It is the responsibility of the renter to contact the vendors to apply for a vendor application for said event. The Park, once vendor approval process is completed, will acknowledge approval by providing Vendor access pass (es) for the event date only. The park has the authority to refuse access to Vendors without a park access pass.
5.B			Vendor is responsible for ensuring it has met all federal, state and local requirements for operation of its business in the State of Florida and Dade County. INSURANCE: <i>Vendors must apply with Parks & Recreation Division and provide a copy of the Vendors current Certificate of Insurance.</i> Vendors will not be permitted to operate on Village property with expired, suspended, or cancelled Certificates of Insurance. The Vendor's Certificate of Insurance must include the following: Bal Harbour Village as Additional Insured.

SECTION 6: RENTERS ACKNOWLEDGEMENTS AND SIGNATURE

	<u>Date</u>	<u>Vendor Initials</u>	
			<p>Renter hereby acknowledges receipt of the Village's rules and regulations and agree to abide. The Renter also acknowledges that the park will remain open for Village residents and their guest. Renter acknowledges that Bal Harbour Village is making park property available for use by Renter as provided in this Application with limited vehicle parking spaces and will remain open during regular business hours Monday - Friday. Renter grants to the Village full permission to use photographs, videotapes, recordings, and any other record of the activity for any legitimate purpose whatsoever.</p> <p>I, do hereby knowingly, freely, and voluntarily assume all liability for any damage or injury that may occur as a result of the guests participation in event(s) and agree to release, waive, discharge, and covenant not to sue Bal Harbour Village, its current and former officers, agents, employees, and volunteers (collectively, the "Releases") from any liability or claims for damage or injury that may be sustained by the myself, guests, vendors directly or indirectly in conjunction with, or arising out of, the Renter's event.</p>
DATE		RESIDENT (PRINT NAME)	(SIGNATURE)

SECTION 12: SIGNATURE OF APPROVAL (VILLAGE USE ONLY)

Director or Designee	(PRINT NAME)	(SIGNATURE)
DATE		